



CORE VALUES
GENERAL ORDER #1.02

Adopted: 5/25/17

Pages: 4

Persons Affected: All personnel

Authority: Laura Wilson, Director

IACLEA Standards: 1.1.3

Revision History

Replaces SUDPS General Order #1.02 (06/01/05)

PURPOSE

The purpose of this Order is to ensure that all personnel of the Stanford University Department of Public Safety are aware of the Department's Core Values Statement. Sworn personnel shall also be familiar with the Sheriff's Office Core Values Statement.

POLICY

All members of the Stanford University Department of Public Safety (SUDPS) shall conduct themselves in accordance with the core values enumerated in this General Order. They are to be used as a guide to instruct the work we do, the decisions we make and the manner in which we interact with others. By exercising these core values along with the R.O.O.T.S. philosophy, we seek to promote a positive working environment and maintain a faithfulness to the Department's Mission Statement as defined in General Order 1.01.



PROCEDURE (IACLEA 1.1.3)

The Core Values and R.O.O.T.S. philosophy of the SUDPS will be provided to all newly hired employees during their Departmental new-hire orientation. They will be reinforced for all employees during the annual performance appraisal process. Sworn personnel will also be provided the Sheriff's Office Core Values General Order.

A. CORE VALUES

CORE VALUES

OF THE

STANFORD UNIVERSITY DEPARTMENT OF PUBLIC SAFETY

The members of the Stanford University Department of Public Safety are committed to the goal of providing high quality services with a positive, cooperative attitude.

To achieve that goal:

- * **We pledge to honor the spirit and letter of the laws we are charged to uphold.**
- * **We will dedicate our full attention to our duties in order to promote a safe environment while earning and maintaining the public's trust.**
- * **We will endeavor to continually enhance our professional skills and knowledge.**
- * **We will hold each other accountable for demonstrating professional and ethical behavior.**
- * **We will actively identify and pursue opportunities to improve our department and the ways we serve the campus community.**

The hallmarks of our service are a constant dedication to the principles of **honesty, integrity, fairness, courage and courtesy.**



B. R.O.O.T.S. PHILOSOPHY

ROOTS

As a member of the Stanford Department of Public Safety, you are expected to be a leader...within the department and outside the department. What you say and do is a reflection of all of us. Your words and actions make a difference...make that difference positive.

RESPONSIBILITY

The foundation of the R.O.O.T.S. philosophy, in that we are responsible for everything we do and say. We can even be responsible for the words and actions of our co-workers.

OWNERSHIP

*Take ownership of the Department...**Our Department**. Take ownership of our actions and words, take pride in our department and fellow co-workers, and take pride in yourself.*

OPPORTUNITY

Embrace opportunities to advance the department's values and objectives, to actively promote your team members, and to provide excellent service to your clients.

TEAMWORK

Providing public safety services is a team sport.

SOLUTIONS

*We do not have problems, we have challenges, and look for solutions for those challenges. We have a "**Can Do**" attitude toward all of our challenges.*

Responsibility

Ownership

Oppportunity

Teamwork

Solutions



C. SHERIFF'S OFFICE CORE VALUES

**CORE VALUES
OF THE
SANTA CLARA COUNTY SHERIFF'S OFFICE**

- ✦ Our principal mission is protection of life and property.***
- ✦ Our employees are our most valued asset.***
- ✦ We strive to maintain the highest level of public trust.***
- ✦ We demand the highest standards of honesty and integrity.***
- ✦ We value community partnerships.***
- ✦ We treat each other, and the community, with dignity and respect.***
- ✦ We recognize diversity as a strength.***
- ✦ We value personal and professional growth through education and training.***
- ✦ We recognize the importance of investing in the future of our community's children.***
- ✦ We recognize the importance of fiscal responsibility through performance-based management.***