



RETIREMENT POLICY GENERAL ORDER #9.04

Adopted: 08/04/2006

Replaces: Sheriff's G.O. #3219

PROCEDURE

A. SWORN STAFF MEMBERS

1. Honorably retired employees of the *Stanford University Department of Public Safety* are eligible to be issued retirement identification cards and retired badges. For the purposes of this General Order, an "honorably retired Deputy Sheriff" is a duly sworn employee of the *Stanford University Department of Public Safety* who has retired under honorable conditions, and at the time of such retirement was:
 - a. A regular Stanford deputy, sergeant, lieutenant, captain, or chief.
 - b. Retiring under one of the following conditions:
 1. Service Retirement - after a normal career time, as specified by the *University's Retirement Program*.

Note: This does not include an officer who has agreed to a service retirement in lieu of termination.

 2. Disability Retirement - under a job-incurred disability retirement.
2. It is *Stanford University Department of Public Safety's* policy to issue an appropriate identification card and retired badge to each honorably retiring *Stanford* Deputy Sheriff who meets the conditions listed above. Those who retire honorably under other conditions (medical disability which is not job-incurred) may be issued an identification card and a retired badge at the *Director's* option.

B. RETIREES' PRIVILEGE TO CARRY CONCEALED FIREARMS - Only retired peace officers as defined by Penal Code section 830.1, are authorized to carry a concealed and loaded firearm upon retirement. Retired *Stanford* Deputy Sheriffs and correctional officers are not authorized to carry concealed and loaded firearms *absent a separate CCW permit issued by the Sheriff or the appropriate local law enforcement agency having jurisdiction over the retired Deputy's place of residence.*

C. RETIREES' IDENTIFICATION CARDS AND RETIRED BADGES

1. Identification cards: the honorably retired *Stanford* Deputy Sheriff's identification cards shall be similar in design and content to the identification cards issued to *fulltime Stanford* Deputy Sheriffs. The face of the card will state that the cardholder is retired.
2. Badges: the honorably retired *Stanford* Deputy Sheriff's badge shall be the same as that issued to the individual prior to retirement except that it will have a ribbon over the badge number area (no badge number), with the word "retired".

E. GENERAL INFORMATION

1. Retiree identification cards and retired badges are property of the *Stanford University Department of Public Safety* and are issued to the retiree. The *Director* reserves the right to reclaim such issue items for good cause.
2. A copy of this order will be provided to each retiree at the time of issuance of the retiree identification card and badge.
3. Issuance of the retiree identification card and badge will normally take place upon the retiree being officially classified as fully retired.
4. At the request of the *Department*, the retiree, whether fully retired or on inactive status pending final full retirement, shall turn in all items issued to him or her by the *Department of Public Safety and/or the Sheriff's Office*.
5. A request to turn in a retiree's identification card will only be made under unusual circumstances, such as the commission of a crime, or violation of a *Department of Public Safety* professional conduct regulation.



LAURA WILSON
DIRECTOR